

Extension Mobility

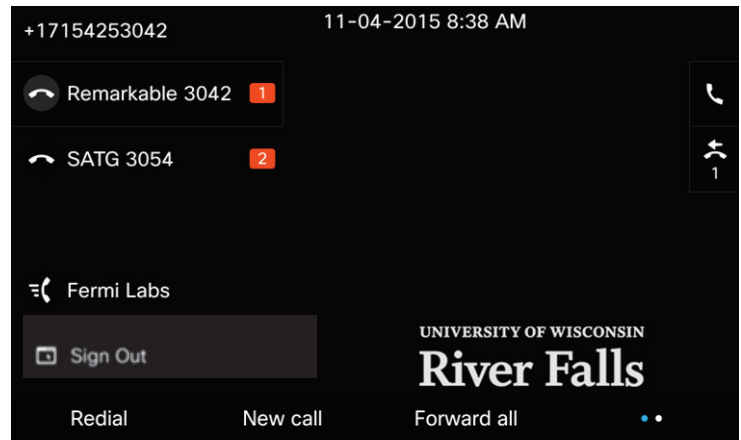
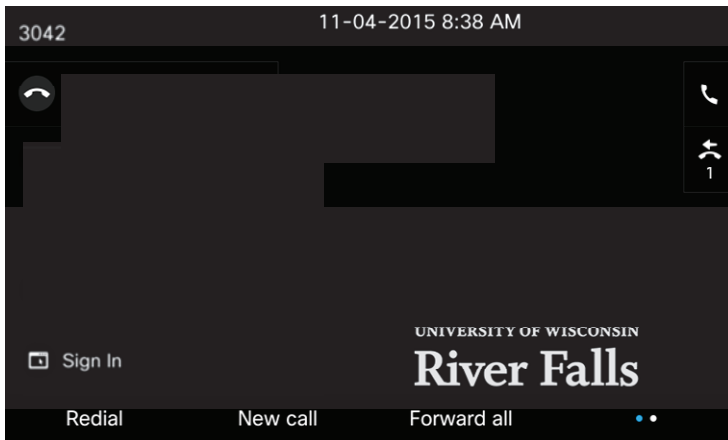


Extension mobility gives a temporary configuration to a Cisco telephone extension, providing the user with a consistent operational look and feel while they are using the phone set. This is referred to as “Logging into the phone” and should not be confused with “Logging into the hunt group” feature. They are different but also dependent features.

There are two stages to the Extension Mobility feature:

Logged out profile, which includes basic functionality and a shared line appearance on line 1. The phone can place basic public calls and call 911.

Logged in profile, includes the private line for the signed in user and any customizations including shared team lines, voice mail access, long distance permissions, speed dials and other features assigned to that individual user.



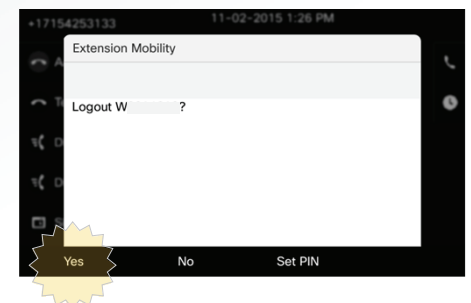
Login Instructions

- Press **Sign In** on the line 5 key on the left side of the screen.
- Using number pad enter in your W #, press each key to select from the character options. Enter in w1234567 for example.
- Press **down arrow** on the circle to move to the PIN field.
- Enter in **PIN**.
- Press **Submit**
- Phone will restart into new your profile.



Logout Instructions

- Press **Sign Out**
- Press **Yes** soft key to begin the log out process
- Phone will restart into an idle profile with basic functionality.



Extension mobility is a per user function, requires a ticket to DoTS to configure or to change custom settings. A default PIN is set and then the user changes their PIN to their own PIN. When the user is not logged into Extension Mobility their voicemail (if configured) will answer on the first ring. If the user is a member of a hunt group, they need to log out and in of that using the soft key on their display. They will automatically be logged out of the hunt group when they are not logged into the Extension Mobility user.